



LOAN ASSISTANTS & PROCESSORS WORKSHOP

AUGUST 30, 2022



This seminar is designed to provide lending knowledge and administrative effectiveness of one of the most important positions in a community bank's lending staff – the loan assistant/loan processor. All of the objectives of this program are directed at increasing the performance effectiveness of these individuals.

SPECIFIC TOPICS ADDRESSED INCLUDE:

- The loan assistant's primary role in loan origination and bank profitability.
- The loan assistant's role in developing and maintaining effective, working partnerships with lenders.
- The loan assistant's role in regulatory safety & soundness operations and compliance with federal lending regulations.
- A review of the primary loan documentation for consumer, residential and small business loans.
- A variety of lending resources to increase the lending knowledge of loan assistants.

LENDING RESOURCES WILL INCLUDE:

- Lending risk management and regulatory websites
- Sample loan underwriting guidelines and documentation procedures
- Sample loan documentation
- Sample loan closing checklists
- Sample loan policy narrative
- Sample post-closing loan review format
- Sample credit administration guidelines

WHEN

August 30, 2022
9:00 a.m. - 4:30 p.m.

WHERE

Arkansas Bankers Association
1220 W. Third Street
Little Rock, AR 72201

WHO SHOULD ATTEND

Loan assistants and loan processors, credit administration supervisors, and other members of the bank's loan support staff with credit administration responsibilities.

About the Instructor



Ron Rushing is the President of Rushing Consulting Group, LLC in Sparta, Missouri where he conducts credit training services and advises banks on credit risk management issues. He has served as a safety and soundness examiner, as a commercial loan officer for a large commercial bank, and as Chief Credit Officer for a regional bank in southwest Missouri.

He is a frequent speaker for state banking associations, including Arkansas, on topics including credit risk management, cash flow/financial statement analysis and loan documentation.



NOTICE

The ABA takes the health and safety of members seriously. Given the impact of the coronavirus pandemic, this event is subject to change to a virtual learning course at any time. We appreciate your understanding and flexibility.



Arkansas Bankers Association | Professional Development Department

1220 West Third Street | Little Rock, Arkansas 72201 | (501) 376-3741 | www.arkbankers.org

REGISTRATION FEES

ABA Members:

Early Registration Price: \$340; After August 2: \$390

Non-Members:

Early Registration Price: \$680; After August 2: \$780

Registration fees include continental breakfast, instruction, materials, refreshment breaks, and lunch. To receive a registration confirmation, please provide an e-mail address on the registration form. If you do not receive a confirmation within 48 hours, please check with the ABA.

HOTEL INFORMATION

This event will be held at the Arkansas Bankers Association. Should you need a hotel room reservation, a Local Negotiated Rate (LNR) has been reserved for your convenience at the following hotels. The LNR is based on hotel availability, and you are responsible for all hotel room charges.

Hilton Garden Inn Downtown | (501) 244-0044

Group Rate: \$129 | Group Code: 3197385

Downtown Marriott Little Rock | (501) 906-4000

Group Rate: \$159 | Group Code: A5698

CANCELLATION

Full registration fees will be refunded if a cancellation is received before August 16. No refunds will be given for cancellations made after August 16. All cancellations must be submitted in written format prior to the event.

MORE INFORMATION

- Registration will begin at 8:30 a.m. on August 30.
- Dress for the seminar is business casual. To ensure your comfort, please bring a jacket or sweater.
- If you have any special dietary requests, please contact the ABA Professional Development Department at (501) 376-3741.
- By attending an ABA event, you are consenting to the ABA taking and using your photograph and name for use in its marketing or promotional materials, news publications or website.

LOAN ASSISTANTS & PROCESSORS WORKSHOP

AUGUST 30, 2022

Bank/Company Name _____ Phone _____

Registrant Name _____ Title _____ E-mail _____

Registrant Name _____ Title _____ E-mail _____

Address _____ City _____ State _____ Zip _____

Registration Contact _____ Phone _____ E-mail _____

PAYMENT INFORMATION

Charge my: Mastercard  Visa 
 American Express  Discover 

Account Number _____

Name on Card _____

Expiration Date _____ CSC Number _____

(3-digit security code on back of your card)

Billing Zip Code _____

If you would prefer to give us your credit card information over the phone, please call the ABA Professional Development Department at (501) 376-3741. Please do not email credit card information.

Note: Non-Members must pay with credit card or check prior to the event.

Email: kami.coleman@arkbankers.org

Fax: (501) 376-9243

Mail: **Check Payable to:**
Arkansas Bankers Association
Professional Development Department
1220 West Third Street
Little Rock, AR 72201

ABA USE ONLY:

Registered: _____

Amount: _____

Received: _____