



# SUPERVISOR BOOT CAMP



## An intense focus on succeeding at managing others!

You don't master the art of supervision through luck, you master it with training, experience, self-learning, and staying on top of best practices. As a supervisor, you must have the attitude, aptitude, skill set, confidence, persistence, and commitment to excel in this multi-tasking, challenging role. This four-session supervisor training will help take your expertise to a new level as you learn how to collaborate and coach your employees to excel on the job.

Explore the coaching and leadership skills that lay out your plan for success as a highly effective supervisor in this results-oriented workshop!

Whether you're a new or seasoned supervisor, attendees find this experiential supervisor training invigorating, motivating and applicable to managing and supervising others. You will learn how to manage crucial conversations and challenging situations. You will practice a coaching approach that encourages your staff to be engaged and accountable.

### UNDERSTANDING YOURSELF AND OTHERS

- Understand your role in role modeling, culture-building, and team support
- Assessing your supervisor effectiveness
- Utilizing individual strengths on your team

### EXCELLING AT LEADING, SUPERVISING & COACHING

- Understanding yourself and others
- Your role as a supervisor
- Self-evaluation tools for you and your team
- On-purpose coaching
- Managing professional maturity

### BEST PRACTICES RELATED TO:

- Hiring
- Training & On-boarding
- Performance Reviews

### HANDLING CONFIDENT AND COURAGEOUS CONVERSATIONS

- Handling those difficult conversations with employees
- Address difficult or uninspired team members
- Ask the right questions using the WDEP system
- Skills in giving and receiving feedback
- Benefits of a behavior change plan

### BUILDING AN EFFECTIVE TEAM

- Learn how to develop and utilize teamwork in the workplace
- Vulnerability & Trust
- Ideas to empower and motivate within the workplace
- The Ideal Team Player – by Patrick Lencioni

## WHEN

March 2, 2021  
1:00 p.m. - 3:00 p.m.

March 4, 2021  
1:00 p.m. - 3:00 p.m.

March 16, 2021  
1:00 p.m. - 3:00 p.m.

March 18, 2021  
1:00 p.m. - 3:00 p.m.

## WHERE

Comfort of your desk.

## WHO SHOULD ATTEND

Anyone in the institution with supervisory oversight would benefit from this workshop. New, as well as seasoned supervisors and managers will find a wealth of practical, useful information in this workshop.

## About the Instructor



**Vicki Kraii's** 25+ years of Community Bank experience started at the family bank in rural Nebraska, serving as a bank teller and eventually becoming CEO. She has a passion for developing people for success in the financial services industry. Banker's value Vicki's highly engaging "been there, done that" approach to all facets of her training and speaking engagements



# Arkansas Bankers Association | Professional Development Department

1220 West Third Street | Little Rock, Arkansas 72201 | (501) 376-3741 | www.arkbankers.org

## REGISTRATION FEES

### ABA Members:

Early Registration Price: \$340; After February 15: \$390

### Non-Members:

Early Registration Price: \$680; After February 15: \$780

## CANCELLATION

Full registration fees will be refunded if a cancellation is received before February 22. No refunds will be given for cancellations made after February 22. All cancellations must be submitted in written format prior to the event.

## VIRTUAL LIVE FORMAT

Attendees will need Internet access and a standard web browser to join this video and web conferencing. They will receive an email with a link to join the virtual meeting, handouts, and any additional information a few days before the event.

You do not need your own Zoom account. You will use the link, meeting ID and password we provide.

- You can log in on a desktop computer, laptop or download the Zoom app on your smart device.
- Internet access
- Audio on computer or a phone line

## SUPERVISOR BOOT CAMP

Bank/Company Name \_\_\_\_\_ Phone \_\_\_\_\_

Registrant Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail \_\_\_\_\_

Registrant Name \_\_\_\_\_ Title \_\_\_\_\_ E-mail \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Registration Contact \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

## PAYMENT INFORMATION

Charge my:  Mastercard   Visa   American Express   Discover 

Account Number \_\_\_\_\_

Name on Card \_\_\_\_\_

Expiration Date \_\_\_\_\_ CSC Number \_\_\_\_\_

*(3-digit security code on back of your card)*

If you would prefer to give us your credit card information over the phone, please call the ABA Professional Development Department at (501) 376-3741. Please do not email credit card information.

**Note:** Non-Members must pay with credit card or check prior to the event.

**Email:** kami.coleman@arkbankers.org

**Fax:** (501) 376-9243

**Mail: Check Payable to:**  
 Arkansas Bankers Association  
 Professional Development Department  
 1220 West Third Street  
 Little Rock, AR 72201

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